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| **Wniosek o wydanie zaświadczenia** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **o niezaleganiu w podatkach lub stwierdzającego stan zaległości** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **1. Instrukcja wypełnienia dokumentu** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | | | | | | | | | | Wniosek złóż do właściwego urzędu. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | | | | | | | | | | WYPEŁNIJ WIELKIMI LITERAMI. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | | | | | | | | | | Pola wyboru oznaczaj  lub . | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | | | | | | | | | | Wypełniaj kolorem **czarnym** lub **niebieskim**. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **2. Dane wnioskodawcy** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | **2.1. Dane identyfikacyjne** | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | **2.2. Informacja o wpisie wnioskodawcy do rejestru przedsiębiorców** *(zaznacz właściwy rejestr)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | *Gdy wybrałeś CEIDG, to wpisz NIP; gdy KRS to wpisz REGON.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | **2.3. Adres siedziby lub miejsca zamieszkania wnioskodawcy** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Miejscowość | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Nr domu | | | | | | | | | |  | | | Nr lokalu | | |  | | | | | Kod pocztowy | | | | | | | | | | | |  | |  | | - | |  | |  | |  |
|  | | | | | | | | | | **2.4. Dane kontaktowe wnioskodawcy** *(dane kontaktowe nie są obowiązkowe, ale ułatwią kontakt w sprawie wniosku)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | **2.5. Dane pełnomocnika** *(podaj, jeśli w sprawie ustanowiłeś pełnomocnika)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Imię i nazwisko | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Data urodzenia | | | | | | | | | |  |  | - |  |  | - |  |  | |  | |  | | |  | | | | | | | | | | | | | | | | | | | |
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| Seria i numer dokumentu tożsamości | | | | | | | | | |  | | | | | | | | | | |  | | |  | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | *Podaj dane z dowodu osobistego, paszportu lub innego dokumentu, który potwierdzi twoją tożsamość* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | **2.6. Adres korespondencyjny wnioskodawcy** *(jeśli w sprawie ustanowiłeś pełnomocnika, to podaj jego adres)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Miejscowość | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **3. Treść wniosku** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | **3.1. Zakres żądania** *(podaj miejsce i cel wydania zaświadczenia)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | Wnoszę o wydanie zaświadczenia o niezaleganiu w podatkach lub stwierdzającego zaległość podatkową. Zaświadczenie jest niezbędne do przedłożenia w *(podaj miejsce, w którym chcesz złożyć zaświadczenie)………………………………………………………..*  ……………………………………………………………………………………………………………………………………….  …………………………………………………………………………………………………………………………………………  w celu *(podaj powód wydania zaświadczenia)* ……………………………………………………………  …………………………………………………………………………………………………………………………………………  ………………………………………………………………………………………………………………………………………… | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | **3.2. Dodatkowa informacja o urzędach skarbowych lub samorządowych organach podatkowych** *(jeśli w ciągu ostatnich 5 lat opłacałeś podatki w innym urzędzie, to podaj informacje o tym urzędzie. Może to być również więcej niż 5 lat, jeśli wystąpiła przerwa lub zawieszenie terminu przedawnienia (np. podatek miałeś rozłożony na raty)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | **3.3. Liczba egzemplarzy zaświadczenia** *(podaj, ile egzemplarzy zaświadczenia chcesz otrzymać)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | **3.4. Informacje o prowadzonych postępowaniach w stosunku do wnioskodawcy** *(wybierz, jakie informacje urząd ma podać w zaświadczeniu)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | |  | TAK | |  | NIE | | postępowanie dotyczące ujawnienia zaległości podatkowych oraz określenie ich wysokości | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | |  | TAK | |  | NIE | | postępowanie egzekucyjne w administracji, także w zakresie innych niż podatkowe zobowiązań | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | |  | TAK | |  | NIE | | postępowanie w sprawach o przestępstwa skarbowe lub wykroczenia skarbowe | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | **3.5. Dodatkowe informacje w zaświadczeniu** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  |  |  |  |  |  |  |  |  |  |  | TAK | |  | NIE | | okresy, z których pochodzą zaległości podatkowe oraz ich tytuły | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | *Zaznacz właściwe.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | **3.6. Oświadczenie wnioskodawcy o sposobie odbioru zaświadczenia** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| W urzędzie | | | | | | | | | |  |  | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Przesyłką pocztową | | | | | | | | | |  |  | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Przez pełnomocnika | | | | | | | | | |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **4. Podstawa prawna** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Art. 306a, art. 306e oraz art. 306h ustawy z dnia 29 sierpnia 1997 r. Ordynacja podatkowa | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **5. Załączniki** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **1. Dowód zapłacenia opłaty skarbowej za wydanie zaświadczenia** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **2. Pełnomocnictwo, jeśli ustanowiłeś pełnomocnika** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **3. Dowód zapłacenia opłaty skarbowej za pełnomocnictwo, jeśli je składasz** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **4. Inne załączniki:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **6. Data i podpis wnioskodawcy** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Podpis | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |